



April 11th, 2012
Perkins Eastman Architects
115 5th Ave
New York, NY 10003

Board Members Present:

- President
- 1st Vice President
- 2nd Vice President
- Secretary
- Treasurer
- Immediate Past President
- Director (10)
- Director (10)
- Director (11)
- Director (11)
- NE Region Director
- Student Affiliate (no vote)

Six required for a quorum.

- Jeffrey Matles JM
- Anthony F. Drummond AD
- Arnold Kravitz AK
- Angela Centanni AC
- Russell Carpenter RC
- Linton D. Stables LDS
- Ruma Som RS
- Dennis Italia DI
- Bob Crane BC
- Tom Lanzelotti TL
- Bert Korteling BK
- Vacant

Committee Chairs Present:

- Certification
- Education
- Membership
- Technical
- Ed./Electr. Communication
- Program
- Awards
- Product Show
- Golf Outing
- Academic Liaison/Scholarship
- House
- Audit
- Finance
- Public Relations

- Luis Rosario
- Bill Jaquette
- Tom Lanzelotti Bill Dubois
- Michael Bean
- Russ Carpenter
- Bob Crane BC
- Linton Stables
- Jeff Matles & Arnie Kravitz
- Anthony Drummond
- Ruma Som RS
- Anthony Drummond
- Dennis Italia
- Dennis Italia
- Angela Centanni

Others Present:

- Jan Bergthum JB
- Ken Raikowski KR
- Susan Kaplan SK
-

Action and Discussion Item

Action/Pending Decision/Follow-up

Call to Order

JM President called to order at **3:15** p.m.

Acceptance of minutes of the previous meeting. Meeting minutes approved by unanimous vote.

MEETING MINUTES
Construction Specifications Institute
New York Metropolitan Chapter

April 11th, 2012

Treasurer's Report/Finance	RC	All bills to date have been paid. Copy of register 3/13-4/12. Received dues from National. City Bank and Morgan Stanley statements included.
----------------------------	----	--

Committee Reports:

Membership	TL	235 members, 4 new members this month. Membership card scanner will be present at meetings. Board members need to be at meetings early enough to greet people as they arrive. House committee to handle this.
------------	----	---

Programs	BC	Showroom locations for meetings are booked through April 2013. Currently looking for a May 2013 tour, possibly Bryant Park. This evenings High Line tour will be guided by Linton Stables and Bob Crane. June will be an awards ceremony followed with an AIA, IDCEC accredited program presented by Liana Steffens of AssaAbloy. There will be a follow up meeting held by BC to discuss additional workshops, ie: Specwriting 101, Building Failures, IPD/BIM
----------	----	--

Public Relations	AC	AC to extend Golf outing invitation to the Staten Island AIA.
------------------	----	---

House	AD	Would like to see more involvement from current members to join committees. Further discussions to be held on expanding each of these groups.
-------	----	---

Education	WJ	Tonight's event in the process of approval however further information is required. Noted that all programs need to be 50 minutes for learning credits.
-----------	----	---

Certification	LS	[No Report]
---------------	----	--------------------

Technical		[No Report]
-----------	--	--------------------

Communications	LS	24 Voting ballots have been received. There
----------------	----	---

MEETING MINUTES
Construction Specifications Institute
New York Metropolitan Chapter

April 11th, 2012

		was a glitch at first on the link and has since been worked out.
Awards	LS	May 4 th deadline for Scott Tobias nomination. AK: would like to have TL spend time with LS on the process of looking into further applications for “ Distinguished Service Award”.
Product Show	JM	Trade show: Contract for table is \$750.00, a \$50.00 savings will be given for renewal contracts. The press release is out. BD and AK will be working on the booth layouts and including drapery treatments this year for back to back tables. AK: RC to generate invoices for vendors and seek collection for previous unpaid 2011 contracts. JM seeking opening speakers for event.
Golf Outing	AD	Official date is Tuesday September 18, 2012. Metro NY chapter is teaming up with the Long Island chapter. Event hopes to earn money for scholarship fund. AD to request Cliff Marvin’s assistance in gaining sponsorships for the outing.
Academic/Scholarship/Emerging Professionals	RS	[No Report]
Nominating	AK	[No Report]
Audit	JM	[No Report]
NE Region Director’s Report	JM	[No Report]

Old Business

Action Required by:

<Topic: Discussion>

<Topic: Discussion>

<Topic: Discussion>

<Topic: Discussion>

MEETING MINUTES
Construction Specifications Institute
New York Metropolitan Chapter

April 11th, 2012

Announcement of Next Meeting

The next Board Meeting will be held on May, 9th 2012. Time and location to be determined.

Adjournment

The meeting was adjourned at 4:15 pm.

Attachments:

- **[Member Report]**
- **[Treasurers Report]**

The Metropolitan New York Chapter of CSI will rely on these notes as the record of matters discussed and conclusions reached during this meeting. Notice of additions or exceptions taken must be received by the Chapter Secretary [acentanni@tandus.com] and copied to the President [jmatles@aim.com] prior to the motion to accept these minutes at the next meeting.

Knowledge for creating and sustaining the built environment: Be part of the next generation.