



March 14th, 2012
Steelcase Showroom
4 Columbus Circle
New York, NY

Board Members Present:

President	<input checked="" type="checkbox"/>	Jeffrey Matles	JM
1st Vice President	<input checked="" type="checkbox"/>	Anthony F. Drummond	AD
2nd Vice President	<input checked="" type="checkbox"/>	Arnold Kravitz	AK
Secretary	<input checked="" type="checkbox"/>	Angela Centanni	AC
Treasurer	<input checked="" type="checkbox"/>	Russell Carpenter	RC
Immediate Past President	<input checked="" type="checkbox"/>	Linton D. Stables	LDS
Director (10)	<input checked="" type="checkbox"/>	Ruma Som	RS
Director (10)	<input type="checkbox"/>	Dennis Italia	DI
Director (11)	<input checked="" type="checkbox"/>	Bob Crane	BC
Director (11)	<input type="checkbox"/>	Tom Lanzelotti	TL
NE Region Director	<input type="checkbox"/>	Bert Korteling	BK
Student Affiliate (no vote)	<input type="checkbox"/>	<i>Vacant</i>	

Six required for a quorum.

Committee Chairs Present:

Certification	<input type="checkbox"/>	Luis Rosario	
Education	<input checked="" type="checkbox"/>	Bill Jaquette	
Membership	<input type="checkbox"/>	Tom Lanzelotti	<input checked="" type="checkbox"/> Bill Dubois
Technical	<input type="checkbox"/>	Michael Bean	
Ed./Electr. Communication	<input checked="" type="checkbox"/>	Russ Carpenter	
Program	<input checked="" type="checkbox"/>	Bob Crane	BC
Awards	<input checked="" type="checkbox"/>	Linton Stables	
Product Show	<input checked="" type="checkbox"/>	Jeff Matles & Arnie Kravitz	
Golf Outing	<input checked="" type="checkbox"/>	Anthony Drummond	
Academic Liaison/Scholarship	<input checked="" type="checkbox"/>	Ruma Som	RS
House	<input checked="" type="checkbox"/>	Anthony Drummond	
Audit	<input type="checkbox"/>	Dennis Italia	
Finance	<input type="checkbox"/>	Dennis Italia	
Public Relations	<input checked="" type="checkbox"/>	Angela Centanni	

Others Present:

<input type="checkbox"/>	Jan Bergthum	JB
<input checked="" type="checkbox"/>	Ken Raikowski	KR
<input type="checkbox"/>		
<input type="checkbox"/>		

Action and Discussion Item *Action/Pending Decision/Follow-up*

Call to Order JM President called to order at **4:05** p.m.

Acceptance of minutes of the previous meeting. Meeting minutes approved by unanimous vote.

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Treasurer's Report/Finance	RC	Region Assessment payment was for FY2012 as noted in the check register and associated documents. Region assessment information was brought up at the February meeting and is included in the Treasurer's report for February.
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Committee Reports:

Membership	BD	BD: Passed out ID cards to Board members. RS bringing sleeves for insert. Card reader is in, however, working on some glitches, BD was able to print out cards for tonight's event for members. On line mailer being sent to non- renewed members for feedback. Membership committee has added 2 people to the committee.
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Programs	BC	Introduced Joy Davis. BC has scheduled some new program locations. Jan 2013: Hafele, Feb 2013: Tandus, March, April May: tbd. May 2012 event is at Grohe Showroom, 22 West 21 st Street. Rooftop use is free until 6pm and then \$400.00 per hour thereafter. They will supply food and drinks. BC would like to have Joy back in March, possible topic: Golden Rep Presentation. AK: proposes IIDA accredited event. Award Ceremony in June. Propose a 45 minute board meeting with installation of offices and awards followed with a regular meeting presented by ASSA ABLOY. All approved. Upcoming Workshop possibilities: Specwriting 101, Masterformat. KR: would like to attract contractors as well and discuss construction process. BC to do some rough outlines and will submit. Invite AGC to join us.
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Public Relations	AC	Staten Island AIA chapter would like to meet to discuss opportunities on joint meetings with CSI. Gerry Murphy and Angela will be setting a date to meet within this month with David Businelli. AC proposes all Board Memebers to receive 3 free tickets to monthly events to increase interest, involvement and attendance. LS: made motion, all approved. LS will work on process for registration of the guests.
House	AD	Has received a mixed feedback on change of venues. Noted that food and drinks was the biggest concern.
Education	WJ	Tonight's event is a registered provider and approved for event. 12 Heath, Safety and Welfare are now required by the state. We may need to look into having more programs accredited for that requirement.
Certification	LR	[No Report]
Technical		[No Report]
Communications	RC	RC: newsletter is working out. LS: Suggested having back up assistance.
Awards	LS	9 people writing endorsements for Scott, 7 have been received already. Moving ahead of Deadline. LS will be putting a submission for electronic communications.
Product Show	JM	Trade show: New contracts have been sent out. Date is October 10 th . Some speakers have been contacted as well as some accepted. The location is the same as last year at the Metropolitan Pavillian on 18 th Street. A treasurer for the trade show is needed. LS will make final decision. Separate trade show planning meetings to be held and a theme (Title for show) to be created.
Golf Outing	AD	September 12, Will be back at Staten Island Golf course. Dinner to be off site. Bovarian Pub located around the corner from golf course is a possibility. AD: asking members to

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sponsor something. AD: to give to Linton registration information this week for Brown Paper Tickets and Pay Pal. Would like to see minimum 60 golfers. Price at 175.00 per golfer.

Academic/Scholarship/Emerging Professionals
RS CSI Academy was less attended over last year. RS attended 2 sessions. For next meeting RS will have a proposal to give a presentation/ seminar for review by Board. Possible joint event with NJ. RS to submit an outline with the content. Event will be hosted by Perkins Eastman Architects.

Nominating
AK AK reported that they are working on the nominations for FY2013, to be done by 3/ 31/ 2012. AK went over new Board Members for ballot. Election to be on line from April 1 to April 30, 2012.

AK would like to expand Board with new people. By Laws: need to be completed prior to elections.

Audit JM **[No Report]**

NE Region Director's Report JM **[No Report]**

Old Business Action Required by:

none

Announcement of Next Meeting The next Board Meeting will be held on April 11th, 2012. Time and location to be determined.

Adjournment The meeting was adjourned at 5:15 pm.

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Attachments:

- **[Member Report]**
- **[Treasurers Report]**

The Metropolitan New York Chapter of CSI will rely on these notes as the record of matters discussed and conclusions reached during this meeting. Notice of additions or exceptions taken must be received by the Chapter Secretary [acentanni@tandus.com] and copied to the President [jmatles@aim.com] prior to the motion to accept these minutes at the next meeting.

Knowledge for creating and sustaining the built environment: Be part of the next generation.