



February 8th, 2012
Tandus Showroom
71 5th Avenue, 2nd floor
New York, NY

Board Members Present:

President	<input checked="" type="checkbox"/>	Jeffrey Matles	JM
1st Vice President	<input type="checkbox"/>	Anthony F. Drummond	AD
2nd Vice President	<input type="checkbox"/>	Arnold Kravitz	AK
Secretary	<input checked="" type="checkbox"/>	Angela Centanni	AC
Treasurer	<input type="checkbox"/>	Russell Carpenter	RC
Immediate Past President	<input checked="" type="checkbox"/>	Linton D. Stables	LDS
Director (10)	<input checked="" type="checkbox"/>	Ruma Som	RS
Director (10)	<input type="checkbox"/>	Dennis Italia	DI
Director (11)	<input checked="" type="checkbox"/>	Bob Crane	BC
Director (11)	<input checked="" type="checkbox"/>	Tom Lanzelotti	TL
NE Region Director	<input checked="" type="checkbox"/>	Bert Korteling	BK
Student Affiliate (no vote)	<input type="checkbox"/>	<i>Vacant</i>	

Six required for a quorum.

Committee Chairs Present:

Certification	<input type="checkbox"/>	Luis Rosario	
Education	<input checked="" type="checkbox"/>	Bill Jaquette	
Membership	<input type="checkbox"/>	Tom Lanzelotti	<input checked="" type="checkbox"/> Bill Dubois
Technical	<input type="checkbox"/>	Michael Bean	
Ed./Electr. Communication	<input type="checkbox"/>	Russ Carpenter	
Program	<input checked="" type="checkbox"/>	Bob Crane	BC
Awards	<input checked="" type="checkbox"/>	Linton Stables	
Product Show	<input checked="" type="checkbox"/>	Jeff Matles & Arnie Kravitz	
Golf Outing	<input checked="" type="checkbox"/>	Anthony Drummond	
Academic Liaison/Scholarship	<input checked="" type="checkbox"/>	Ruma Som	RS
House	<input type="checkbox"/>	Anthony Drummond	
Audit	<input type="checkbox"/>	Dennis Italia	
Finance	<input type="checkbox"/>	Dennis Italia	
Public Relations	<input checked="" type="checkbox"/>	Angela Centanni	

Others Present:

<input checked="" type="checkbox"/>	Jan Bergthum	JB
<input checked="" type="checkbox"/>	Ken Raikowski	KR
<input type="checkbox"/>		
<input type="checkbox"/>		

Action and Discussion Item *Action/Pending Decision/Follow-up*

Call to Order JM President called to order at **4:05** p.m.

Acceptance of minutes of the previous meeting. Meeting minutes approved by unanimous vote.

MEETING MINUTES
Construction Specifications Institute
New York Metropolitan Chapter

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Treasurer's Report/Finance	RC	See Attached: Reviewed by JM 2 1:All bills have been paid to date- copy of registrar attached. KR: questions Regional assessment. Assessed from 2010. Should be July 1 2011. JM to look into this with the Region.
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Committee Reports:

Membership	TL	<p>3 new members since last month. Discussed how to engage and continue the students as emerging professionals. Some thoughts: AK: tour students hands on, ie: masonry institute in LIC, KR: Chapter to run a job fair.</p> <p>Draft of ID cards were described. Various colors to delineate between students and various memberships. .</p> <p>RS negotiating pricing for the id badges and asks that the chapter picks up installation and training costs , and ASSA ABLOY will sponsor material cost. 3 Board members will be trained to operate.</p> <p>CDT exam: AK: would like to know if there is a way to find out who is taking the exam. RS noted that we should be able track this on our site.</p>
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Programs	BC	Noted that BC has done an excellent job at recruiting speakers and programs thus far. Further discussions as to seeking speakers that can afford credits to both architects and Interior Designers through IDCEC.
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Public Relations	AC	Staten Island AIA chapter would like to meet to discuss opportunities on joint meetings with CSI. Gerry Murphy and Angela will be setting a date to meet in the next month.
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House	AD	No Report
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Education	WJ	As newly created Continuing Education Registrar, WJ reported that the January meeting AIA/ CES attendance was reported and this evenings McKim, Mead and White program was successfully registered and approved.
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Certification	LS	The Certification classes are being lightly attended this year. Five people signed up for the first class, however only 2 attended.
Technical		[No Report]
Communications	LS	Website fairly up to date. LS will follow up.
Awards	LS	The Awards committee is proceeding with the nomination of Scott Tobias for fellow. The letters asking people to write endorsements have been written and sent out. The deadline is in April or May.
Product Show	JM	[No Report]
Golf Outing	KR	The Golf outing Committee is getting an early start on making a success out of this years outing.
Academic/Scholarship/Emerging Professionals	RS	[No Report]
Nominating	AK	AK reported that they are working on the nominations for FY2013, to be done by 3/ 31/ 2012
Audit	JM	[No Report]
NE Region Director's Report	JM	[No Report]

Old Business Action Required by:

<Topic: Discussion>

<Topic: Discussion>

<Topic: Discussion>

<Topic: Discussion>

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New Business: BK/RS **CSI Academy to have representation.
RS proposes to attend. Flight to be paid for by ASSA ABLOY and requests that the
chapter sponsors other expenses. BK will look into having National sponsor as well.**

**The proposed By Laws revisions are still being reviewed by Region and National,
with no responses so far. We are proposing to put them on the ballot along with the
officers and directors (in March/ April).**

Announcement of Next Meeting

The next Board Meeting will be held
on March 14th, 2012 at the Steelcase
Showroom, 4 Columbus Circle, NY,NY

Adjournment

The meeting was adjourned at 5:15 pm.

Attachments:

- **[Member Report]**
- **[Treasurers Report]**

The Metropolitan New York Chapter of CSI will rely on these notes as the record of matters discussed and conclusions reached during this meeting. Notice of additions or exceptions taken must be received by the Chapter Secretary [acentanni@tandus.com] and copied to the President [jmatles@aim.com] prior to the motion to accept these minutes at the next meeting.

Knowledge for creating and sustaining the built environment: Be part of the next generation.

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